

**High Gabriel Water Supply Corporation  
 Regular Monthly Meeting Minutes  
 March 8, 2021  
 Zoom Meeting**



**Meeting called to order by Dan Brent @ 7:03 PM**

**Attendance:** Dan Brent, Ben Marquardt,  
 Chuck Trahan, Ed Macis, Aron Kloesel,

**Absent: Denny Springer, Kyle Smith**

A motion to accept minutes from 2-08-2021 meeting.  
 Was made by Dan and Seconded by Chuck  
 Motion passed 5-0-0

**Discussion:**

Review the insurance policy covering the board members of the High Gabriel Water Supply Corporation. The agent and underwriter for this policy are the same as those used by the HGPOA Gig Insurance Group. Motion was made by Dan and seconded by Ed to purchase Liability Insurance for the board of directors for 2021 from Gig Insurance Group.  
 Motion passed 5-0-0

Fire hydrant installations can only be installed on six -inch lines. So, we will install fire hydrants as Six-Inch lines are installed in the water system.

**System Report: Terry Tuttle**

The February 2021 Past Due is extremely high because the bills January bills were mailed later than normal to insert Rate Increase information. That made the due date 3/1/2021 in order to get the February bills calculated before tonight's board meeting, I had to close the books earlier than normal, which led to the high past due. No late fees have been applied to any past due bills in over a year since we are still waiting to get an on-line bill payment option.

Clorine room heater will need replacement.

Feb. 2021 Gallons Pumped	1,186,800
Feb. 2021 Gallons Billed	883,050
Feb. 2021 Percent of Loss	28%

Jan. 2021 Gallons Pumped	967,100
Jan. 2021 Gallons Billed	752,830
Jan. 2021 Percent of Loss	22%

**Bills Submitted:**

City of Round Rock Environmental Services Bacterial Test 2-10-2021 Invoice 32-0121	\$ 20.00
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Texas Commision on Environmental Quality Annual Regulator 5932 Regulatory ASMT FY 20 Invoice RAF 0007568 Dated Jan. 31, 2021	\$597.29
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Texas Water and Plumbing Services Invoice 142811 2-19-2021  
Defrost Frozen well head at #3 well. \$475.00

Terry Tuttle Invoice 21-02-01 3/8/2021  
Well #3 well head frozen, was thawed out, fixed leaks in chlorinator-  
room. \$1,175.00  
Motion was made by Dan and Seconded by Chuck to pay bills.  
Motion passed with 5-0-0 vote.

**Treasurer's Report.**

Chuck presented the Treasurer's report.  
Report was accepted without comment.

**Board Issues:**

Motion to accept the increase for the management of our water system from \$3,750 to \$4,000.  
Was made by Dan and Seconded by Ed motion passed 7-0-0. On February 27, 2021  
On March 8, 2019 a motion was made by Dan and seconded my Ed to pay increased fee starting Jan. 1, 2021.  
Motion passed with a vote 5-0-0

Ben Marquart volunteered to work on a total cost analysis for the HGWS operating systems.

Dan made a motion to adjourn the meeting and seconded by Ben @ 7:46 PM