

High Gabriel Estates Property Owners Assn. Inc.
BODs Regularly Scheduled Monthly Meeting
Leander First Baptist Church
10000 RM 2243, Leander, TX
Feb 13th, 2023

Forum Format: No discussions planned

POA Membership Present:

BOD Members Present: Virginia Partain (Chairperson #6) Chris Field (Vice Chair #1), Darla Engh (#3), Chas Webb (#7) Bobbi Marquardt #2), Whitney Moore #5)

BOD Members Absent: Helen Trahan, Treasurer

Call to Order: A quorum present, the Chairperson called meeting to order at 7:36 PM

POA OPEN MEETING

Minutes Approval:

Board of Directors Reports:

Chairperson Report: PayHOA, loaded with data, however, understanding the terms and affect, such as dates has been troublesome.

Support from PayHOA has been tremendous, even if glossary and printed document lacking. The PayHOA invitation to the property owners was sent via e-mail and MAIL on January 17th, for their updating their accounts for payment options.

The Bylaws Revision VI, were approved, signed and posted to the highgabrielwsc.com web site on January 27th. Were also sent via email.

Bills were mailed February 1, with a due date 30 days after the bill date, the late bills are 60 days after the bill date. Again system date affected. Annual meeting notices would be sent via the new PayHOA email, MAIL process by Feb. 15th.

Resolutions on how to handle Owner of Record issues was discussed following the Bylaws and state definitions being followed.

Vice Chairman Report: Chris presented POA software updates, also noting PayHOA charges to the POA. The documents side will only provide viewing by the owners, not public as required by TPC. Option to pay for website with PayHOA or stick with what we have. Discussion re bringing in ACC process at this time, Board vote of 6-0-0. NOTE: The chair later requested that this be postponed due to the resignation of two key board members, and the continued efforts going forward on PayHOA.

Secretarial Report: Chas distributed the ByLaw Revision VI for final review for Board Member signatures.

--Chris has submitted his resignation indicating due to work he will not be able to continue on the Board.

--Chas has also indicated, he enjoyed his appointment on the board, and working with the POA official documents but prefers not to continue on the Board.

--Darla has indicated her intentions of seeking another term.

--Whitney intentions are to seek a 2-year term, having filled a vacated one-year position, requesting more training via recordings.

Treasurer's Report: Given by Chair in Treasurer's Absence: online adjustments being made in PayHOA to keep property accounts updated, actual checks need to be deposited in PNC account for those continuing to mail in checks.

Resale Certificates-Visitor Requests: Processed one Resale Certificate Request. Check passed on to Chair.

BUSINESS SESSION:

Unfinished Business: Work begun on the Nature Trail on Dec. 5th was finished on Jan. 7th, with posting to website of reopening.

Nature Trail issues: Need volunteers to do some annual check ups on the common areas.

New Business from Board Members: Annual meeting dates and times were discussed with February 25th decided. Hours would be 1-5 p.m. with each organization deciding and planning their expected time needs.

A new donation fee is requested to help LFBC pass on some of the expenses. The HGE will have a session fee versus an hourly rate.

ACC Report: Email to report requests in process to secretary prior to agenda being distributed prior to a meeting. Committee is made up of up to 5 volunteers. Terms are up in February. Seeking volunteers.

Adjourn: Meeting adjourned at 8:55 P.M.

Virginia Partain, Chair/Secretary