



**High Gabriel Water Supply Corporation
Regular Monthly Meeting Minutes: 13 January 2025
At First Baptist Church, Leander TX**

Meeting called to order by Chuck Cutrer @ 6:36 pm

Attendance: Chuck Cutrer, Ben Marquardt, Ginny Partain, Danny Roberts, Aleta Wilder.

Absent:

Motion to approve 7 December minutes by Chuck, Ginny 2nd, passed 5-0-0

System Report: Terry Tuttle provided update.

- Installation of ~10 AMR meters remaining to complete system (as pre-approved by Board)
Would like to have completed before Annual Meeting March 2025.
- Well #3 pumping 100 gal/min, 45,000 gal/day, Well #1 remains turned off.
- 1 leak found across from Danny on Arroyo Circle (1 inch road crossing?)
- Tank inspection is now an annual requirement.
- TCEQ response letter included sanitary easement of wells, manual of system, and monitoring plan.
- Terry requested an engineering study to examine plan to automate the pump station (~\$5,000).
- Terry's operator's license expiring in October and he does not plan to renew.

Dec 2024 Gallons Pumped	1,141,140
Dec 2024 Gallons Billed	986650
Dec 2024 Gallons Lost	154490
Dec 2024 Percent Loss	14%

Nov 2024 Gallons Pumped	1,607,600
Nov 2024 Gallons Billed	1,368,350
Nov 2024 Gallons Lost	239,250
Nov 2024 Percent Loss	15%

Bills Submitted:

Treasurer's Report:

- Bills paid included TCEQ, TX water & property-mowing, chlorine sampling, electricity, management fee
- Report accepted

Board Issues:

- Motion to pay \$800 for chlorine (chemical equipment) made by Ben, Danny 2nd, motion passed 5-0-0.
- Motion to pay \$1169 for tank inspection with a 3 year contract made by Danny, Chuck 2nd, motion passed 5-0-0
- Annual Meeting date suggested as 8 March 2025 at 1:30, set up 1:00; POA meeting to follow. Motion to accept date & time made by Ben, Danny 2nd, motion passed 5-0-0

Action Items:

- Executive session needed to put together paperwork for rate increase.
- Need to form an electronic repository of HGWSC documents, Chuck will follow up with colleague.

Owner Issues: none

Motion to adjourn the meeting at 7:36 pm was made by Ben, Danny 2nd, motion passed with a vote 5-0-0.